

2nd Child Protection in Emergency (CPiE) District Cluster Meeting

Organized by: DSS & SDA

Meeting Minutes

Venue : Training and Resources Center, Society Development Agency (SDA), Patuakhali

Dated : May 11, 2010

On May 11, 2010 Tuesday 10.00 am the 2nd meeting of Child Protection in Emergency (CPiE) Patuakhali District held at SDA training and Resources Center in Patuakhali. The meeting methodology was open discussion and plenary session and multimedia presentation.

Two representatives from UNICEF-Barisal Md. Ehsan Ul Islam Chowdhury, Technical Officer Child Protection and Fayzun Nessa, Program Officer were present and they observed and co-facilitated in the meeting.

KM Enayet Hossain, Executive Director and Mohshin Roni, Coordinator, SDA facilitated the whole meeting according to agendas. All participants of the meeting provided their valued effort to achieve the meeting objectives.

In the meeting, the participants developed an action plan and they committed for implementing the action plan. Please see the bellow action plan.

Agenda:

1. Process so far
2. To review the last meeting minutes and incorporate the areas of improvement in the next action plan
3. To share the results and findings from CPiE Workshop on 09 May, 2010 in Dhaka
4. To Review and finalize the ToR for the Patuakhali District CPiE Cluster Committee to share with the National Cluster
5. To review the progress of CPiE Mapping Tool and identify next course of action
6. To identify and formulate 3 Months Action Plan for the Patuakhali District CPiE Cluster including Budget provisions and strategic opportunities for Government Recognition through advocacy
 - a. Status of the sub groups and action plan
 - b. Constraints and ways to overcome
 - i. Staff turnover
 - ii. continuity
 - iii. execution of action plan - gaps
 - c. Analysis of the Mapping and review

Action Plan

Tasks	Time frame	Responsible	Remarks
1 st meeting on Mapping tool & ToR	15 th May, 2010	Cluster members	Coordination by BMS +SDA venue: BMS
2 nd meeting on Mapping tool & ToR and finalized	23 rd May, 2010	Cluster members	Coordination by BMS +SDA Venue: SDA
Facilitate Participation of DD, DSS/Representative and informing him about the Progresses	Within May 13, 2010	Working group	Coordination by SDA
Communicate with DC formally and request to assign DRRO with the Processes	23 rd May, 2010	Cluster members	Coordination by SDA
Meeting of CPIE Cluster	June 13, 2010	Cluster members	Venue: SC-USA/SDA
Mapping Report	By May, 2010	Working group	-
Meeting Minutes (May 11, 2010)	by May 20, 2010	SDA	-

Participants List

2nd Meeting on Child Protection in Emergency (CPIE) Cluster in Patuakhali

SI #	Name of Participants	Name of Organization	Designation & Place of Posting	Contact No Mobile & e-mail
1.	Md. Moniruzzaman (Mamun)	SAP-Bangladesh	C-M&E, Galachipa Upazila	01718-228522 moniruzzaman2@yahoo.com
2.	Mahfuza Islam	Suktara	Executive Director	01712-277269 suktara_ngo@yahoo.com
3.	Momotaz Begum	SMS	Executive Director	01718-432067 smssbagptk@yahoo.com manotosh185@gmail.com
4.	Sajeda Mohiuddin	BMS	Executive Director	01716-545983 bms_ptk83@yahoo.com
5.	Kayesul Islam	Friendship	AO	01713-928100 kayes.islam@yahoo.com
6.	Sakina Akhter	SPEED Trust	PO-M&D	01731-408555 akhter.sakina@gmail.com
7.	Shahabuddin Panna	NSS	ED, Barguna	01712-795359 nssngo@gmail.com
8.	Ahamed un Nabi	CODEC	Program Manager	01712-041781 a_nabi2010@yahoo.com
9.	Debabroto Biswas	BRAC	Upazila Manager	01730-348952
10.	Md. Tarekuzzaman	Plan-Bangladesh	PC-EE	01717-143207 m.tarekuzzaman@plan-international.org

SI #	Name of Participants	Name of Organization	Designation & Place of Posting	Contact No Mobile & e-mail
11.	Dr. S.M. Rezaul Karim	TDH-Netherlands	Project Coordinator	01715-101586 rezak@yahoo.com karimrezaul070@gmail.com
12.	Uttam Kumar Mondal	Caritas	FO (SD), Kalapara	01713-384034 caritasbarisal@yahoo.com
13.	AKM Khaleque	RDS	Executive Director	01715-714281 akmkhaleque_rds@yahoo.com
14.	Md. Atabur Rahman	Rupantar	Field Supervisor	01716-015064 patuakhalioffice@rupantar.org
15.	Md. Mahbub Hassan	SC - USA	District Team Leader	01714-037559 mahbubh@savechildren.org
16.	Md. Ehsan Ul Islam Chowdhury	UNICEF-Barisal	Technical Officer Child Protection	01714-112222 mechowdhury@unicef.org
17.	Fayzun Nessa	UNICEF-Barisal	Program Officer	01713-244613 fnessa@unicef.org
18.	Shafique Chowdhury Tuhin	CDAC	ED, Patuakhali	01712-011981 cdac.tuhin@yahoo.com
19.	Chan Chan	SDA	Program Coordinator	01716-055924 rakhainmschan@gmail.com
20.	Md. Mohshin Roni	SDA	Coordinator-FR & HR	01711-114185 mhroni12@yahoo.com
21.	K M Enayet Hossain	SDA	Excutive Director	01712-103394 sdabd.org@gmail.com